

Trust Board – Rolling Annual Work Plan

Trust Board Date	PUBLIC	PRIVATE
	Item	Item
July	<ul style="list-style-type: none"> ▪ Staff Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Charitable Funds Update ▪ Annual Staff Health and Well-being Report 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Key Strategic Issues ▪ Quarterly Legal Services Report
September	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Assurance Framework ▪ Charitable Funds Update ▪ Annual Planning for 14/15 ▪ Audit Committee Report ▪ Annual Complaints Report ▪ DIPC Annual Report ▪ Revalidation ▪ Quarterly Research & Innovation Report ▪ Quarterly Complaints Report ▪ Qtr 1 delivery against Business Plan ▪ Annual Adult Safeguarding Report 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Incident ▪ Key Strategic Issues ▪ Q1 forecast review
October	<ul style="list-style-type: none"> ▪ Staff Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Charitable Funds Update ▪ Quarterly Complaints Report ▪ Qtr 2 delivery against Business Plan ▪ Performance against NHS Constitution ▪ Winter Plan ▪ Information Risk SIRO Annual Report ▪ Revalidation 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Key Strategic Issues ▪ Quarterly Legal Services Report
November	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Assurance Framework ▪ Charitable Funds Update ▪ Risk Register ▪ Audit Committee Report ▪ Safer Staffing Report Nursing & Midwifery ▪ Qtr 2 delivery against Business Plan 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Incident ▪ Key Strategic Issues ▪ Q2 forecast review
December	<ul style="list-style-type: none"> ▪ Staff Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Charitable Funds Update ▪ Quarterly Research & Innovation Report 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Key Strategic Issues

<p>February</p>	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Assurance Framework ▪ Charitable Funds Update ▪ CQC Quality Improvement Plan ▪ Equality & Diversity Annual Report ▪ Charitable Funds Accounts ▪ Audit Committee Forward Planner ▪ Organ Donation Annual Report ▪ Qtr 2 delivery against Business Plan 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Contract Negotiations ▪ Procurement Strategy ▪ Example of Incident ▪ Outline Annual Business Plan ▪ Key Strategic Issues ▪ Q3 forecast review ▪ Quarterly Legal Services Report
<p>March</p>	<ul style="list-style-type: none"> ▪ Staff Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Charitable Funds Update ▪ Annual Plan and Contract Negotiations ▪ Research & Development Strategy ▪ CQC Quality Improvement Plan ▪ Quarterly Complaints Report 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Key Strategic Issues
<p>April</p>	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Charitable Funds Update ▪ National Staff Survey ▪ Final Annual Business Plan ▪ Quarterly Complaints Report ▪ Annual Plan & Contract Negotiations ▪ CQC Quality Improvement Plan ▪ Audit Committee Report 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Incident ▪ Draft Quality Account ▪ Key Strategic Issues ▪ Quarterly Legal Services Report
<p>May</p>	<ul style="list-style-type: none"> ▪ Staff Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Charitable Funds Update ▪ Assurance Framework ▪ Audit Committee Report ▪ Safer Staffing Report Nursing & Midwifery 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Complaint ▪ Annual Governance Statement ▪ Annual Accounts ▪ Annual Report ▪ Key Strategic Issues
<p>June</p>	<ul style="list-style-type: none"> ▪ Patient Story ▪ Chief Executive Report ▪ Integrated Performance Report ▪ Assurance Framework ▪ Charitable Funds Update ▪ Final Quality Account ▪ Annual Paediatric Safeguarding Report ▪ Audit Committee Report ▪ Quarterly Research & Innovation Report 	<ul style="list-style-type: none"> ▪ Quality Report (SUI's) ▪ Papers for noting ▪ Example of Incident ▪ Key Strategic Issues