

ROLLING ACTION POINTS FROM:

Trust Board Meeting in Public

Thursday 2 June

2016 Minute	Agenda Topic	Summary of Action required	Responsibility for Action is with	Due Date
81/16	Integrated Performance Report	<p><u>Quality</u> Liz Conway referred to the medication incidents which were detailed within the report. She felt that it needed to be made clearer that there had been no harm to the patients as a consequence of the incidents.</p>	Director of Nursing / Medical Director	July 2016
83/16	Quality Account	<p>It was felt that advice should be sought about who should sign off the Trust's Quality Account as the Accountable Officer.</p> <p>The Chairman suggested that advice also be sought regarding the signing of the Trust's Annual Report.</p>	<p>Director of Nursing / Interim Chief Executive</p> <p>Director of Corporate Affairs</p>	30 June 2016
84/16	Annual Paediatric Safeguarding Report	Mark Nellthorp felt that some of the categories in the 'Pregnancy Referral by Cause' table at the type of page 18 needed elaborating, particularly 'pregnant' and 'concern'. The Director of Nursing agreed to follow up.	Director of Nursing	July 2016
84/16	Annual Paediatric Safeguarding Report	Dr John Smith noted a slight error at the top of page 19, 'invite' should be 'invitation'.	Director of Nursing	July 2016
90/16	Opportunity for the Public to ask questions	The Chairman asked that information about the Trust's approach to fire was included in the next Chief Executive Report.	Interim Chief Executive	July 2016